

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



DATE: March 17, 2014 Time: 7:05 PM

Selectmen's Meeting Minutes

Attending: Sandra Gillis, Carol Jameson and Kathy McWhirk

Appointments:

Fay Martin Rd. upgrade/Mark Beal, Ed Atkins, Andy Wood, Gerald St. Pierre, Gary Kinyon (agent for Zumo and Kajoca), John Boccalini, Richard Drew met with the Board to discuss progress in the Fay Martin Road upgrade design. Road Agent Beal reviewed the current design plans with the attendees. Concerns and ideas were discussed. Gillis explained that the Town, when we have final plans, will be asking property owners for easements. Quantum has drafted easements for the properties. Avitar has made suggestions for compensation for such easements. Copies of tax cards and proposed easements were distributed.

Steve Boscarino/Tax Collector and Annette Tokunaga/Town Clerk met with the Board, reference adding new mailbox for secure delivery. Wood explained the options for the locked mailbox. Boscarino agreed to change from PO in Winchester to delivery at 105 Old Homestead Hwy. Room 1. Tokunaga/Town Clerk stated the Clerk's mail can remain co-mingled with Town mail. One locked mailbox to be ordered and regular mailbox to replace current/damaged mailbox.

Tokunaga discussed the appointment of Andrew Wood. Wood went to her office to be sworn in but Tokunaga noted an incorrect date on the appointment form. The Board corrected the form.

Tokunaga discussed how the compensation would be calculated now that the Town voted to have the Clerk paid by salary alone. Deputy Clerk's compensation was also discussed.

Steve Boscarino/Tax Collector discussed a tax payment plan for M414 L002 for delinquent taxes for 2012. Gillis moved; McWhirk 2nd; the Board voted to approved this payment plan. Payments to begin March 23, 2014. Payments to be \$100.00 per week.

John Boccalini met with the Board, reference condition of Vet's Hall after Town Meeting. Wood to email Beal and remind him to break down benches and such. The repair and restoration of benches was also discussed. Replacing the folding wooden chairs was also discussed. Wood to contact Smart Cleaning to clean the Vet's Hall now and regularly, perhaps monthly, after that. Boccalini volunteered to head-up the Annual Town Cleaning in Russ Provost's absence.

Richard Drew/Perambulator met with the Board, reference the 2014 Perambulation contract. Gillis moved; McWhirk 2nd; the Board voted to approve the contract with Richard Drew to perambulate a section of Town in 2014.

Meeting:

Mail opened and reviewed.

The resignation of Mary Drew, welfare coordinator, was discussed. Jameson to follow-up with Ms. Drew.

McWhirk moved; Gillis 2nd; the Board voted to approve a veteran's tax credit for M414 L018.

Gillis moved; Jameson 2nd; the Board voted to approve a veteran's tax credit for M405 L112.

Gillis moved; McWhirk 2nd; the Board voted to approve the yield tax for M201 L023.

Jameson moved; McWhirk 2nd; the Board voted to approve the accounts payable/payroll manifest (3/11-3/17/14) dated 3/17/14 in the amount of \$96,049.77. This includes the payment to the Tax Collector for unpaid taxes in the amount of \$75,518.87.

The Board reviewed information in preparation for the March 24th public hearing on the Hillock's junkyard application.

The Board reviewed process for performance evaluations. Last employee evaluations were conducted in April 2013.

There being no further business the Board voted to adjourn 10:05pm.